

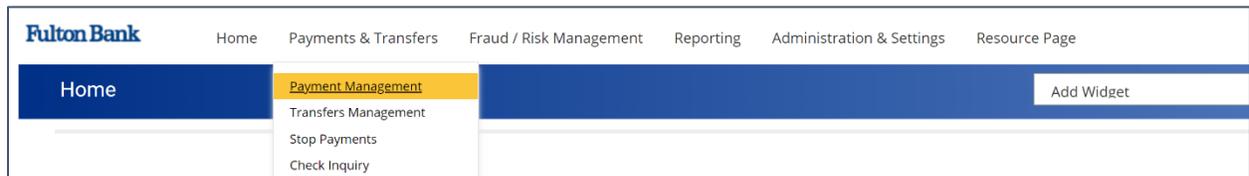
BOSS Online Banking Guide

Wire Templates – Needs Repair Status

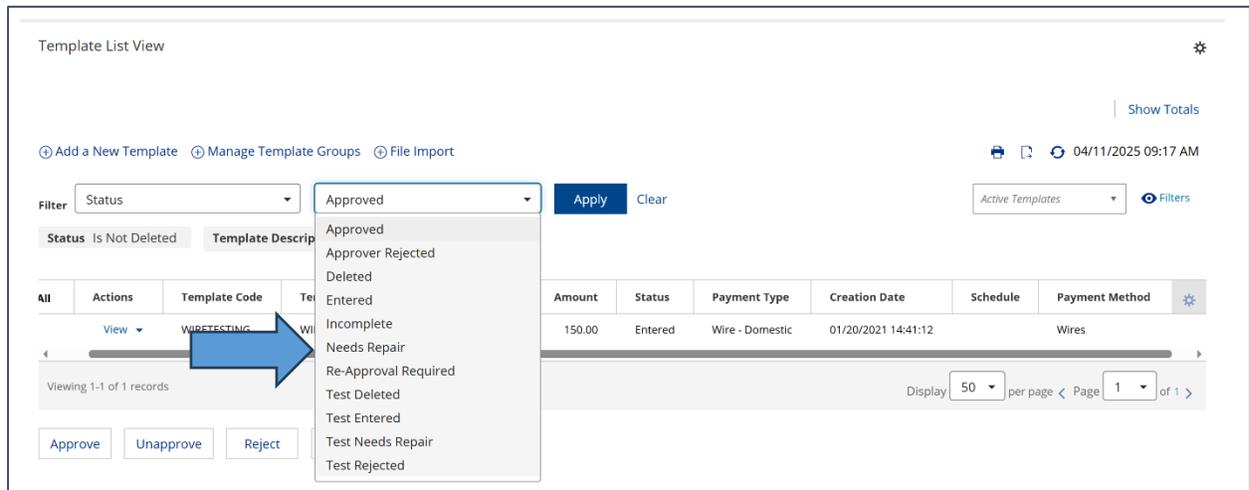
Please follow the step-by-step instructions on this user guide to correctly modify your template that is in a Needs Repair Status.

Accessing your Wire Templates in BOSS Online Banking

1. Log into [BOSS Online Banking](#)
2. Select the **Payments & Transfers** tab
3. Click on **Payment Management**



4. Scroll down to **Template List View**
5. Filter on **Status > Needs Repair**



- In the **Actions** column, from the drop field select **Modify** next to your Wire Template that is in a Needs Repair Status

Template List View ✱

| Show Totals

[+ Add a New Template](#)
[+ Manage Template Groups](#)
[+ File Import](#)
🖨️ 🔄 09/27/2024 12:48 PM

Filter Set As Default WIRES Filters

Payment Type Wire - Domestic

<input type="checkbox"/> All	Actions	Template Code	Template Description	Beneficiary	Amount	Status	Payment Type	Creation Date	Schedule	Payment Method
<input type="checkbox"/>	View	FULTONWIRETEST	FULTON WIRE	The Fulton Bank	50.00	Approved	Wire - Domestic	05/08/2020 13:41:11		Wires

Viewing 1-1 of 1 records

- Delete
- Copy as Template
- Copy as Payment
- Modify
- Unapprove

Display 10 per page < Page 1 of 1 >

- Within your Template details, make the necessary modifications to your wire template

Please note: If a system upgrade has modified the necessary features of your existing wire template, it may be put into a “Needs Repair” status and will need to be modified and re-approved.

Beneficiary Information

* Name Address Line 2

* City * State * Postal Code Email

* Account Number * Bank Code Type Bank Entry Method * Bank Code

FULTON BANK, NA
LANCASTER, PA

Amount

Credit Amount

- Click **Save**. Located at the bottom of the screen

Contact Information

If you would need further assistance with modifying your Wire Templates, please contact our Cash Management Team at:

Cash Management Services – 1.866.943.8739